

Exhibition of Original Artwork in the Health Sciences Library Policy and Guidelines

The intent of the art exhibit is to provide a venue for Health Sciences Centre-affiliated faculty, staff and students to display their works or art and to create an aesthetically pleasing environment in which users can study, read, and relax.

Who may exhibit:

- Faculty, staff and students of the Faculty of Medicine, School of Nursing, and School of Pharmacy
- Staff of Eastern Health, Health Sciences Centre location

Guidelines

1. All artwork must be two-dimensional works such as paintings, photographs, drawings, prints, needlework, etc.
2. Artwork must be affixed with appropriate hanging fixtures such as hanging wire and hooks. Appropriate fixtures will be determined by the Art Exhibition Committee and may be requested.
3. Artists must submit an Application for HSL Art Exhibition with their artwork. Information from the Application will be used to create an accompanying placard.
4. Artists are responsible for the delivery and pick-up of their own artwork.
5. The Health Sciences Library does not assume responsibility for damage or theft of any items on display. All items placed in the library are done so at the owner's risk.
6. The Health Sciences Library does not sell exhibit pieces. Any arrangements for purchase of displayed items must be made privately with the artist.
7. The Health Sciences Library will hang all items selected for display; at no time should non-library staff hang or remove an item from display.
8. A Selection Committee will choose the works for display and will decide where artwork will be exhibited within the available space. Items may be considered ineligible for display if they are:
 - of excessive size or weight;
 - constructed with hazardous substances;
 - considered to depict discrimination, obscenity, or illegal practices;
 - intended for professional advertising.
9. Items will be displayed for one semester; however, depending on the number of submissions and available space items may be displayed for longer period. Every effort will be made by the Health Sciences Library to ensure that all accepted submissions are displayed equally and on a rotated basis.

Questions regarding the exhibition of artwork in the Health Sciences Library can be addressed to Lindsay Glynn at lglynn@mun.ca or 777-6026.

Registration No: _____

Artist's Name	
Contact Information	Address:
	Work Telephone:
	Home Telephone:
	Cell Phone:
Email	
Please check applicable box: <input type="checkbox"/> Faculty <input type="checkbox"/> Student <input type="checkbox"/> Staff	
Please check applicable box: <input type="checkbox"/> Faculty of Medicine <input type="checkbox"/> School of Nursing <input type="checkbox"/> School of Pharmacy <input type="checkbox"/> Eastern Health (Health Sciences Centre location)	
You may submit a digital image or a photograph of the artwork that you would like to be considered for display. Upon being selected, the artwork would then be submitted to the Health Sciences Library Art Exhibit Committee.	
Item Description: _____ _____ _____	
Please include: Title _____ Medium _____ Dimensions _____ Year completed _____ Edition number _____	
Brief biography: _____ _____ _____ _____	

Please check:

The Library's insurance policy covers only items owned by the library. Artists must provide their own insurance coverage. All exhibitors are required to sign a Release Agreement

- I understand that the Health Sciences Library is not responsible for any damage or theft of displayed artwork.
- I understand that I retain copyright of my art.
- I certify that I am the artist of the submitted work.

Preferred Display Period: _____

If an observer expresses interest in purchasing my artwork, I permit the Health Sciences Library Art Exhibit Committee to provide him/her with my contact information.

- Yes
- No

Signature

Date

Representative of HSL Art Exhibit Committee

Date

NOTE:

Artwork submissions with incomplete forms may not be accepted by the Health Sciences Library Art Exhibit Committee.

The information on this form is collected under the authority of the Memorial University ACT (RSNL 1990, Chapter M-7) for the purpose of registering patrons, who are submitting artwork to the Health Sciences Library, Faculty of Medicine. The information will be used for statistical purposes. If you have any questions about the collection and use of this information, please contact the Health Sciences Library Art Exhibit Committee at 777-6026 or 777-8950.

Registration No: _____

Exhibition of Original Artwork in the Health Sciences Library

Art Exhibit Release Agreement

This release agreement is made at St. John's, Newfoundland and Labrador on this day,

_____.

BETWEEN: Health Sciences Library
 Faculty of Medicine
 Memorial University of Newfoundland

AND: _____

I, the undersigned, have received and read a copy of the Health Sciences Library Exhibition of Original Artwork Policy and Guidelines and agree to abide by all its rules and regulations.

I understand that in offering my work of art to be displayed in the Health Sciences Library, Faculty of Medicine, Memorial University of Newfoundland, that I release the Health Sciences Library, its board and employees from any liability for injury or damages, or destruction, loss or theft of the item during period that the artwork is in the possession of the Health Sciences Library.

Signature

Date

Representative of HSL Art Exhibit Committee

Date

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