Access Services Librarian
Public Services Division
Queen Elizabeth II Library

Memorial University of Newfoundland invites applications for a three-year contract position in the Memorial University Libraries system.

**The person we want to hire**

The Queen Elizabeth II Library is seeking an energetic, responsive, adaptable team-player with a strong service-ethic and an evidence-based approach to librarianship. The successful candidate will advance existing services and introduce new innovations to enhance library access and support the needs of learners, teachers, and researchers at Memorial. The successful candidate will have an ALA accredited graduate degree, the ability to communicate effectively, front-line user service experience, and demonstrated competency in librarianship, particularly in an academic environment. The person in this position will be creative, independent and show initiative in developing and implementing new ideas.

The Access Services Librarian will oversee document delivery, reserves, and circulation within the Queen Elizabeth II Library. Reporting to the Head of Public Services, the Access Services Librarian will work collaboratively with Public Services staff, librarians, and the wider library and university communities to enhance existing access services and develop new services, policies, and strategies. As a member of the Public Services Division, the Access Services Librarian will also teach information literacy classes and provide research support. Some evening and weekend work is required.

**Responsibilities:**

- Investigates and supports strategies and technologies to enhance document delivery and access to course resources in support of teaching and research.
- Works with faculty members, public services staff and others to support a new course resource system (Ex Libris’ Leganto).
- Will provide support to a team of library assistants and a staff supervisor who provide circulation and document delivery services and respond to directional information queries.
- Actively participates in a system-wide lending consultation group to develop and improve access-related policies and services.
- Provides research support and information literacy instruction to a wide variety of users with diverse needs.
- Participates in library and university committees.
At Memorial, professional development is a priority at all levels. The incumbent is expected to fully participate in the academic process by pursuing appropriate professional, scholarly/research and service activities.

Required Qualifications:
- ALA-accredited graduate degree
- Experience providing high-quality service
- Experience or familiarity with metrics and evidence-based practice
- Excellent communication skills
- Ability to take independent initiative and work collaboratively in a team

Preferred Qualifications:
- Experience working with library users in an academic setting
- Familiarity with document delivery software, such as Relais
- Familiarity with a library services platform, such as Ex Libris’ Alma
- Experience providing research support and information literacy instruction for library users with a wide variety of information needs
- Experience with leadership in project management

Who we are

The Queen Elizabeth II Library is the central library at Memorial University. It is the primary library for most disciplines on the St. John’s campus. Memorial’s librarians are forward-looking and dedicated professionals, committed to high standards of service. Our mission is to support the University’s research and teaching agenda and student success at all levels. With a complement of approximately 40 professional librarians and 120 support staff, our libraries are continually evolving to meet our users’ needs. For more details about us see http://www.library.mun.ca.

Benefits

A three-year term appointment at the rank of Librarian I or II is anticipated. Based on experience and qualifications, salary ranges as of September 1, 2016, are $59,210-$74,204 and $67,778-$91,340 respectively. Memorial University offers standard academic benefits including opportunities for professional development time.

Procedure

The deadline for applications is September 15th, 2017. Please cite competition number VPA-QEII-2017-002.

Interested qualified individuals should send a curriculum vitae (CV) and the names, mailing addresses, email addresses, and telephone numbers of three references to:
Memorial University of Newfoundland is committed to employment equity and encourages applications from qualified women and men, visible minorities, aboriginal people and persons with disabilities.

All qualified candidates are encouraged to apply; however, Canadian and permanent residents will be given priority.