

MEMORIAL UNIVERSITY OF NEWFOUNDLAND
Queen Elizabeth II Library
Application for Undergraduate Student Employment

Last Name: _____ First Name: _____

Email: _____ Phone: _____

Employment History:

| <i>Employer</i> | <i>Type of Work</i> | <i>Dates</i> |
|-----------------|---------------------|--------------|
| | | |
| | | |
| | | |

Languages (read or spoken): _____

Other Skills/Experience:

Currently enrolled in Academic Year (please circle): 1st 2nd 3rd 4th 5th

Major: _____ Average: _____

Are you eligible to work in Canada? Yes No

Please indicate times when you are available to work:

| Time | SUN | MON | TUES | WED | THUR | FRI | SAT |
|---------------|-----|-----|------|-----|------|-----|-----|
| 8:00 - 9:00 | | | | | | | |
| 9:00 - 10:00 | | | | | | | |
| 10:00 - 11:00 | | | | | | | |
| 11:00 - 12:00 | | | | | | | |
| 12:00 - 1:00 | | | | | | | |
| 1:00 - 2:00 | | | | | | | |
| 2:00 - 3:00 | | | | | | | |
| 3:00 - 4:00 | | | | | | | |
| 4:00 - 5:00 | | | | | | | |
| Evening | | | | | | | |

Signature

Date

The personal information collected on this form is used solely for assessing suitability for student employment at the Queen Elizabeth II Library and for administrative purposes, including payroll, and for no other purpose. If you have any questions about the collection or use of this information, contact Library Administration at 864-7428.

STUDENT EMPLOYMENT General Information

To be eligible, one of these conditions must apply:

- You must be registered full-time in the current semester
- You may be on your off semester and were registered full-time for the previous semester
- You must be formally or provisionally accepted for the next semester

The hourly rate of pay is \$15.85 plus 4% vacation pay.

Applications should be sent to qeiiadmin@mun.ca

Students are usually hired for approximately 10 hours per week; however this may vary between Library divisions and is dependent on operational requirements. If selected for an interview the hours of work required will be discussed at that time.

If your schedule is not known at the time of submission, class schedules are required as soon as possible after registration.

Applications must be returned by email to qeiiadmin@mun.ca. Library divisions that are hiring will access these applications for review and selection. You will be contacted by the individual division should your application be accepted for an interview.

For full-time employment, please direct your inquiries to Human Resources, Arts & Administration Building, Room A4039. You can also, visit the Centre for Career Development in the University Centre, Room UC4002.