In notes-bibliography style, when information is quoted or referred to in a paper, you insert a superscript number that directs the reader to a note that contains the citation information.

**EXAMPLE OF IN-TEXT CITATION**
According to O'Flaherty, "the spread of electric lights through rural Newfoundland was destined to be slow and uneven."1

**NOTES:** The footnote or endnote identifies the source of the quotation or information. Footnotes are placed at the "foot", or bottom, of the same page where the information is quoted or referred to; are separated from the text of the paper by a short line; and let the reader refer to your citation without having to flip to the back of the paper. Endnotes are placed at the end of your paper with the heading "NOTES". Each note should be *single spaced*, with one line between notes.


**SHORTENED NOTES**
If you've cited a source once and need to cite it again, use a shortened citation in your footnote/endnote - the authors last name, a shortened title, and the page number. If your title is 5 or more words long, use a **shortened title**, which is one or two keywords from the original title.


**IBID.**
Previous editions of *The Chicago Manual of Style* allowed for the use of "Ibid." when a note referred to a source directly above. The 17th edition discourages the use of "Ibid." in favour of shortened notes.

**BIBLIOGRAPHY**
Usually, a bibliography is also included at the end of the paper. The bibliography is the full list of works used to write the paper; it may include works that you consulted but did not cite. It is arranged alphabetically by authors' last name. Each entry is single spaced, with double-spacing between entries (*Some instructors may prefer double-spacing throughout*).

**BOOKS**
*If the city of publication might be unfamiliar or easily confused with another city, add the abbreviation for the province/state.*

**Note:**

**Bibliography:**

**BOOK, 4-10 AUTHORS**
*In your note, cite only the name of the first author followed by "et al." Include all authors’ names in the bibliography.*
Note:
2. Kathryn Rose et al., *Newfoundland and War* (St. John’s, NL: Memorial University of Newfoundland Press, 2012), 4.

Bibliography:

**E-BOOK (DOWNLOAD)***
If you downloaded it to your computer or e-book reader, indicate the format (Kindle edition, Kobo edition, PDF e-book, EPUB e-book). If page numbers are not available, use a chapter number, section heading, or other indicator.

Note:

Bibliography:

**E-BOOK (LIBRARY DATABASE)***
Include the DOI or "digital object identifier". If it is not available, include the database name instead. Do not use a library database URL.

Note:

Bibliography:

**E-BOOK (ONLINE)***
Include the DOI or "digital object identifier". If there are no page numbers, use a chapter number, section heading, or other indicator and in the note you may use a chapter or page specific URL. In the bibliography, use the URL for the book's main page.

Note:

Bibliography:

**EDITED BOOK (EDITOR INSTEAD OF AN AUTHOR)***
Note:
6. Ursula Kelly and Elizabeth Yeoman, eds., *Despite this Loss: Essays on Culture, Memory and Identity in Newfoundland and Labrador* (St. John's, NL: Iser Books, 2010), 117.

Bibliography:

**EDITED BOOK (EDITOR IN ADDITION TO AN AUTHOR)***
When editors' names follow the title, only use "ed." (not "eds.") as it refers to "edited by".

Crystal Rose & Kathryn Rose, Memorial University Libraries, updated 2021
Note:

Bibliography:

**ARTICLE/CHAPTER IN A BOOK**

Note:

Bibliography:

**TRANSLATED BOOK**

Note:

Bibliography:

**EDITION OF A BOOK (OTHER THAN THE FIRST)**

*Add the number of the edition after the title, and after the name of any editor(s) or translator(s).*

Note:

Bibliography:

**ARTICLES**

**JOURNAL ARTICLE, 1-3 AUTHORS (PRINT)**

Note:

Bibliography:

**JOURNAL ARTICLE, 4-10 AUTHORS (PRINT)**

*In your note, cite only the name of the first author followed by "et al." Include all authors’ names in the bibliography.*

Note:

Bibliography:
JOURNAL ARTICLE, MORE THAN 10 AUTHORS (PRINT)
In your note, cite only the name of the first author followed by "et al." In your bibliography, list the first seven authors’ names, followed by "et al."

Note:

Bibliography:

JOURNAL ARTICLE (Online)
Include the DOI or "digital object identifier". If it is not available, use the URL instead. If you accessed it through a library database, name the database; do not use a library database URL.

Note:

Bibliography:

MAGAZINE ARTICLE (PRINT)
Note:

Bibliography:
It is usually sufficient to cite magazines in notes.

MAGAZINE ARTICLE (ONLINE)
Include the URL (or DOI, if available) at the end of the citation. If you've accessed it through a library database, name the database; do not use a library database URL. If there are no page numbers, in the note, identify the location by adding a description (like a paragraph number, heading, or section description).

Note:

Bibliography:
It is usually sufficient to cite magazines in notes.

NEWSPAPER ARTICLE
Omit page numbers for newspapers. For online newspaper articles, include the URL (or DOI, if available) at the end of the citation.

Note:

Bibliography:
Newspaper articles are more commonly cited only in notes.
WEBSITES

Include as much of the following information as you can. The word website or web page may be added in parenthesis if the source is unclear.

18. Author, “Title” or Description of web page, Title or Owner/Sponsor of Website, date of publication or last revision/modification, URL.

Note:


Bibliography:
Chicago Style recommends only citing websites in notes.

No author?
If there is no person or organization obviously identified as the author, start with the title of the web page or document instead.


No date?
If there is no date available, use the date that you accessed the webpage.


SOCIAL MEDIA POSTS

Retain a copy of the social media content cited, in case your cited post gets deleted. Social Media citations can often be limited to the text:

Local news organization VOCM’s Question of the Day on Twitter was “With provincial vaccination rates nearing 80 percent, are you comfortable and ready to head back into the workplace?” (@VOCMNEWS, September 14, 2021).

If it is important to provide a link, you may include a note. If only a screen name is known, use the screen name in place of an author’s name.

Note:
23. Author’s Real Name (@Username), "Up to the first 160 characters of the post, including spaces," Site Name and description if it is a photo or video, Month day, year of post, URL.


Bibliography:
Chicago Style recommends only citing social media posts in the text or in notes.
YOUTUBE VIDEO
Note:

Bibliography:
*Chicago Style recommends only citing in notes.*

BLOG POSTS
Blog posts are cited like online newspaper articles. The word blog may be added in parenthesis after the blog title.


Bibliography:
*Like newspaper articles, Chicago Style recommends only citing blog posts in notes.*

OTHER

CLASS LECTURE, SPEECH, OR ACADEMIC TALK
Put the lecture title in quotation marks after the speaker’s name. If the lecture is untitled, place the course name in square brackets.

Note:
27. John Bodner, [Folklore and Popular Culture] (lecture, Grenfell Campus, Memorial University of Newfoundland, Corner Brook, NL, February 15, 2008).

Bibliography:
Bodner, John. [Folklore and Popular Culture]. Lecture, Grenfell Campus, Memorial University of Newfoundland, Corner Brook, NL, February 15, 2008.

CLASS NOTES ON COURSE WEBSITE (Brightspace)
Include date they were created, posted or last revised; If no such date is available include date of access. Include URL.

Note:
28. John Bodner, "Folksong" (course notes for Folklore and Popular Culture, Grenfell Campus, Memorial University of Newfoundland, Corner Brook, NL, February 15, 2008), http://online.mun.ca/folk1000%20jbodner/Feb%2015%202008.pdf.

Bibliography:

DICTIONARY/ENCYCLOPEDIA (PRINT)
For commonly used or well-known reference books, do not give full publication information; only provide edition, if other than first. Cite the title of the entry proceeded by s.v., meaning sub verbo, or "under the word"; plural s.vv.). Do not include page numbers.

Note:

Bibliography:
*In Chicago Style, well-known dictionaries and encyclopedias do not need to be included in bibliographies.*

DICTIONARY/ENCYCLOPEDIA (ONLINE)
Include the DOI or "digital object identifier". If it is not available, use the URL instead. If you accessed it through a library database, name the database; do not use a library database URL.
Note:

Bibliography:
*In Chicago Style, well-known dictionaries and encyclopedias do not need to be included in bibliographies.*

GOVERNMENT DOCUMENT, CANADIAN (PRINT)
The Chicago Manual recommends consulting the *Canadian Guide to Uniform Legal Citation (9th edition)* for more specific information.

Note:

Bibliography:

GOVERNMENT DOCUMENT, CANADIAN (ONLINE)
Include publication or last revision date; if no such date is available include date of access. Include the URL.

Note:

Bibliography:

INTERVIEW (UNPUBLISHED)

Note:
35. David Peddle, interview by author, Corner Brook, NL, March 22, 2011.

Bibliography:
Interviews are not included in the bibliography unless they are available for others to access (for example, in a library or archive, or posted online). Consider preserving a permanent record of any interviews you conduct to prevent possible challenges to the research.

LETTERS TO THE EDITOR AND READERS' COMMENTS

Published letters to the editor do not include headlines.

Note:

Comments are treated like a comment on a blog post, where you list the names as they are recorded with the comment, and other identifying information in parenthesis. If you can include a direct link to the comment, do so; otherwise, link to the article. Replies can refer to the cited comment.

38. Meghan (Newfoundland), reply to Kate, May 25, 2014.
MOVIE
*For streaming films accessed through the library, include the database name (i.e. Audio Cine Films, Kanopy, Digital Theatre+). Do not use a library database URL.*

**Streaming Note:**

**Bibliography:**

**DVD Note:**
40. *The Viking*, directed by George Melford and Varick Frissell (1931; Burbank, CA: Morningstar Entertainment, 2008), DVD.

**Bibliography:**

**MULTIMEDIA APP CONTENT**
This includes video games, interactive books, encyclopedias and other content that is a stand-alone application, for use on an individual computer or device. Make sure to include the version number and information on the operating system required to run the app.

**Note:**
41. Temple Run 2, iPad, ed., 1.47 (Imangi Studios, LLC, 2017), iOS 7.0 or later.

**Bibliography:**
Imangi Studios, LLC. Temple Run 2. V.1.47. Imangi Studios, 2017. iOS 7.0 or later.

**PERSONAL COMMUNICATION (CONVERSATION, EMAIL, TEXT, DM)**
References to communications are usually built into the text, but can be provided in a note. Email addresses should be omitted. If you need to include it, ensure you obtain the permission of the owner.

In a text to the author on April 4, 2020, a representative from the organization wrote that...

**Note:**
42. Edwin Bezzina, email message to author, January 19, 2019.

**Bibliography:**
Personal communications are not included in the bibliography. Consider preserving a permanent record of personal communications to prevent possible challenges to the research.

**THESIS/DISSERTATION (PRINT)**
**Note:**

**Bibliography:**
THESIS/DISSERTATION (Library Database)
Include the database name; do not use a library database URL. If an identification number is provided, you can include it in brackets after the database name.

Note:

Bibliography:

THESIS/DISSERTATION (INTERNET)
Include the URL.

Note:

Bibliography:

Didn’t find the example you were looking for? Try…


Chicago Style Citation Quick Guide: www.chicagomanualofstyle.org/tools_citationguide.html

Canadian Guide to Uniform Legal Citation. 9th ed. Toronto: Carswell, 2018. Available at the Library in Reference KE 259 C34 2010