

In notes-bibliography style, when information is quoted or referred to in a paper, you insert a superscript number that directs the reader to a note that contains the citation information.

EXAMPLE OF IN-TEXT CITATION

According to O'Flaherty, "the spread of electric lights through rural Newfoundland was destined to be slow and uneven."¹

NOTES: The footnote or endnote identifies the source of the quotation or information. Footnotes are placed at the "foot", or bottom, of the same page where the information is quoted or referred to; are separated from the text of the paper by a short line; and let the reader refer to your citation without having to flip to the back of the paper. Endnotes are placed at the end of your paper with the heading "NOTES". Each note should be *single spaced*, with one line between notes.

1. Patrick O'Flaherty, *Lost Country: The Rise and Fall of Newfoundland, 1843-1933* (St. John's, NL: Long Beach Press, 2005), 218.

SHORTENED NOTES

If you've cited a source once and need to cite it again, use a shortened citation in your footnote/endnote - the authors last name, a shortened title, and the page number. If your title is 5 or more words long, use a **shortened title**, which is one or two keywords from the original title.

2. Kirk R. Butt, *Early Settlers of Bay St. George*, 2nd ed. (Whitby, ON: Boonen Books, 2007), 29.
3. Gene Allen, *Making National News: A History of Canadian Press* (Toronto: University of Toronto Press, 2012), 30.
4. Butt, *Early Settlers*, 54.

IBID.

Previous editions of *The Chicago Manual of Style* allowed for the use of "Ibid." when a note referred to a source directly above. The 17th edition discourages the use of "Ibid." in favour of shortened notes.

BIBLIOGRAPHY

Usually, a bibliography is also included at the end of the paper. The bibliography is the full list of works used to write the paper; it may include works that you consulted but did not cite. It is arranged alphabetically by authors' last name. Each entry is single spaced, with double-spacing between entries (*Some instructors may prefer double-spacing throughout*).

BOOKS

If the city of publication might be unfamiliar or easily confused with another city, add the abbreviation for the province/state.

Note:

1. Steven K. Katona, Valerie Rough, and David T. Richardson, *A Field Guide to the Whales, Porpoises, and Seals from Cape Cod to Newfoundland*, 4th ed. (Washington: Smithsonian Institute Press, 1993), 182.

Bibliography:

Katona, Steven K., Valerie Rough, and David T. Richardson. *A Field Guide to Whales, Porpoises, and Seals from Cape Code to Newfoundland*. 4th ed. Washington: Smithsonian Institute Press, 1993.

BOOK, 4-10 AUTHORS

In your note, cite only the name of the first author followed by "et al." Include all authors' names in the bibliography.

Note:

2. Kathryn Rose et al., *Newfoundland and War* (St. John's, NL: Memorial University of Newfoundland Press, 2012), 4.

Bibliography:

Rose, Kathryn, Crystal Rose, Lisa Goddard and Erin Alcock. *Newfoundland and War*. St. John's, NL: Memorial University of Newfoundland Press, 2012.

E-BOOK (DOWNLOADED)

If you downloaded it to your computer or e-book reader, indicate the format (Kindle edition, Kobo edition, PDF e-book, EPUB e-book). If page numbers are not available, use a chapter number, section heading, or other indicator.

Note:

3. Jane Austen, *Pride and Prejudice* (New York: Penguin Classics, 2007), Kobo edition, 174.

Bibliography:

Austen, Jane. *Pride and Prejudice*. New York: Penguin Classics, 2007. Kobo edition.

E-BOOK (LIBRARY DATABASE)

Include the DOI or "digital object identifier". If it is not available, include the database name instead. Do not use a library database URL.

Note:

4. Jennifer Mary Hubbard, *A Science on the Scales: The Rise of Canadian Atlantic Fisheries Biology, 1898-1939* (Toronto: University of Toronto Press, 2006), 276-77, DèS Libris.

Bibliography:

Hubbard, Jennifer Mary. *A Science on the Scales: The Rise of Canadian Atlantic Fisheries Biology, 1898-1939*. Toronto: University of Toronto Press, 2006. DèS Libris.

E-BOOK (ONLINE)

Include the DOI or "digital object identifier". If there are no page numbers, use a chapter number, section heading, or other indicator and in the note you may use a chapter or page specific URL. In the bibliography, use the URL for the book's main page.

Note:

5. Robert Southey, *The Early Naval History of England* (Philadelphia: Carey, Lea and Blanchard, 1835), 33-34, https://www.google.ca/books/edition/The_Early_Naval_History_of_England/SY7Sjts3nPQC?hl=en&gbpv=0.

Bibliography:

Southey, Robert. *The Early Naval History of England*. Philadelphia: Carey, Lea and Blanchard, 1835. https://www.google.ca/books/edition/The_Early_Naval_History_of_England/SY7Sjts3nPQC?hl=en&gbpv=0.

EDITED BOOK (EDITOR INSTEAD OF AN AUTHOR)**Note:**

6. Ursula Kelly and Elizabeth Yeoman, eds., *Despite this Loss: Essays on Culture, Memory and Identity in Newfoundland and Labrador* (St. John's, NL: Iser Books, 2010), 117.

Bibliography:

Kelly, Ursula and Elizabeth Yeoman, eds. *Despite this Loss: Essays on Culture, Memory and Identity in Newfoundland and Labrador*. St. John's, NL: Iser Books, 2010.

EDITED BOOK (EDITOR IN ADDITION TO AN AUTHOR)

When editors' names follow the title, only use "ed." (not "eds.") as it refers to "edited by".

Note:

7. Al Pittman, *An Island in the Sky: Selected Poetry of Al Pittman*, ed. Martin Ware and Stephanie Mckenzie (St. John's, NL: Breakwater, 2003), 129.

Bibliography:

Pittman, Al. *An Island in the Sky: Selected Poetry of Al Pittman*. Edited by Martin Ware and Stephanie Mckenzie. St. John's, NL: Breakwater, 2003.

ARTICLE/CHAPTER IN A BOOK**Note:**

8. W. Gordon Handcock, "English Migration to Newfoundland," in *Peopling of Newfoundland: Essays in Historical Geography*, ed. John J. Mannion (St. John's, NL: Memorial University of Newfoundland, Institute of Social and Economic Research, 1977), 36.

Bibliography:

Handcock, W. Gordon. "English Migration to Newfoundland." In *Peopling of Newfoundland: Essays in Historical Geography*. Edited by John J. Mannion, 15-48. St. John's, NL: Memorial University of Newfoundland, Institute of Social and Economic Research, 1977.

TRANSLATED BOOK**Note:**

9. Roch Carrier, *La Guerre, Yes Sir!*, trans. Sheila Fischman (Toronto: Anansi, 1970), 16.

Bibliography:

Carrier, Roch. *La Guerre, Yes Sir!* Translated by Sheila Fischman. Toronto: Anansi, 1970.

EDITION OF A BOOK (OTHER THAN THE FIRST)

Add the number of the edition after the title, and after the name of any editor(s) or translator(s).

Note:

10. Kirk R. Butt, *Early Settlers of Bay St. George*, 2nd ed. (Whitby, ON: Boonen Books, 2007), 29.

Bibliography:

Butt, Kirk R. *Early Settlers of Bay St. George*. 2nd ed. Whitby, ON: Boonen Books, 2007.

ARTICLES**JOURNAL ARTICLE, 1-3 AUTHORS (PRINT)****Note:**

11. Gordon Cox, "A Newfoundland Christmas Caroling Tradition," *Folk Music Journal* 3, no. 3 (1977): 249.

Bibliography:

Cox, Gordon. "A Newfoundland Christmas Caroling Tradition." *Folk Music Journal* 3, no. 3 (1977): 242-60.

JOURNAL ARTICLE, 4-10 AUTHORS (PRINT)

In your note, cite only the name of the first author followed by "et al." Include all authors' names in the bibliography.

Note:

12. Ben Hawkins et al., "The Road to Damascus," *Carnivale* 2, no. 13 (2005): 18.

Bibliography:

Hawkins, Ben, Justin Crowe, Clayton Jones, Rita Sue Dreifuss, and Apollonia Bojakshiyia. "The Road to Damascus." *Carnivale* 2, no. 13 (2005): 1-24.

JOURNAL ARTICLE, MORE THAN 10 AUTHORS (PRINT)

In your note, cite only the name of the first author followed by "et al." In your bibliography, list the first seven authors' names, followed by "et al."

Note:

13. Malcolm Reynolds et al., "The Browncoats Rise Again: The Turning Point in the Unification War," *Mutant Enemy* 9, no. 20 (2002): 14.

Bibliography:

Reynolds, Malcolm, Zoe Washburne, Hoban Washburne, Inara Serra, Kalyee Frye, Jayne Cobb, Shepherd Book, et al. "The Browncoats Rise Again: The Turning Point in the Unification War." *Mutant Enemy* 9, no. 20 (2002): 1-14.

JOURNAL ARTICLE (Online)

Include the DOI or "digital object identifier". If it is not available, use the URL instead. If you accessed it through a library database, name the database; do not use a library database URL.

Note:

14. Pierre Pepin, Eugene Colbourne, and Gary Maillet, "Seasonal Patterns in Zooplankton Community Structure on the Newfoundland and Labrador Shelf," *Progress in Oceanography* 91, no. 3 (2011): 280, <https://doi.org/10.1016/j.pocean.2011.01.003>.

Bibliography:

Pepin, Pierre, Eugene Colbourne, and Gary Maillet. "Seasonal Patterns in Zooplankton Community Structure on the Newfoundland and Labrador Shelf." *Progress in Oceanography* 91, no. 3 (2011): 273-285. <https://doi.org/10.1016/j.pocean.2011.01.003>.

MAGAZINE ARTICLE (PRINT)

Note:

15. Harry Wilson, "When Cod Was King," *Canadian Geographic*, December 2013, 32.

Bibliography:

It is usually sufficient to cite magazines in notes.

MAGAZINE ARTICLE (ONLINE)

Include the URL (or DOI, if available) at the end of the citation. If you've accessed it through a library database, name the database; do not use a library database URL. If there are no page numbers, in the note, identify the location by adding a description (like a paragraph number, heading, or section description).

Note:

16. Frank Moher, "Son of the Rock," *Backofthebook.ca: Canada's Online Magazine*, October 11, 2008, para. 5, <http://backofthebook.ca/2008/10/11/son-of-the-rock/331/>.

Bibliography:

It is usually sufficient to cite magazines in notes.

NEWSPAPER ARTICLE

Omit page numbers for newspapers. For online newspaper articles, include the URL (or DOI, if available) at the end of the citation.

Note:

17. Gordon Pitts, "The Fishery is Dead; Long Live the Fishery," *Globe and Mail*, February 18, 2008.

Bibliography:

Newspaper articles are more commonly cited only in notes.

WEBSITES, SOCIAL MEDIA & BLOGS

WEBSITES

Include as much of the following information as you can. The word website or web page may be added in parenthesis if the source is unclear.

18. Author, "Title" or Description of web page, Title or Owner/Sponsor of Website, date of publication or last revision/modification, URL.

Note:

19. Jenny Higgins, "Women's Suffrage," Newfoundland and Labrador Heritage, 2008, <http://www.heritage.nf.ca/law/suffrage.html>.

20. Olaf U. Janzen, "Beothuk and Mi'kmaq," Grenfell Campus, Memorial University of Newfoundland (website), last modified January 13, 2014, http://www2.swgc.mun.ca/nfld_history/nfld_history_beothuk.htm.

Bibliography:

Chicago Style recommends only citing websites in notes.

No author?

If there is no person or organization obviously identified as the author, start with the title of the web page or document instead.

21. "Newfoundland Government Rejects Environmental Impact Statement for Nickel Plant," Mining Watch Canada, November 28, 2008, <http://www.miningwatch.ca/fr/newfoundland-government-rejects-environmental-impact-statement-nickel-plant-0>.

No date?

If there is no date available, use the date that you accessed the webpage.

22. Kathy Kaufield and Alain Bosse, "Atlantic Lobster Food Service Guide," Lobster Council of Canada (website), accessed March 11, 2020, https://lobstercouncilcanada.ca/wp-content/uploads/2017/03/Atlantic_Lobster_Guide_P12_compressed.pdf.

SOCIAL MEDIA POSTS

Retain a copy of the social media content cited, in case your cited post gets deleted. Social Media citations can often be limited to the text:

Local news organization VOOCM's Question of the Day on Twitter was "With provincial vaccination rates nearing 80 percent, are you comfortable and ready to head back into the workplace?" (@VOOCMNEWS, September 14, 2021).

If it is important to provide a link, you may include a note. If only a screen name is known, use the screen name in place of an author's name.

Note:

23. Author's Real Name (@Username), "Up to the first 160 characters of the post, including spaces," Site Name and description if it is a photo or video, Month day, year of post, URL.

24. Archives and Special Collections, Queen Elizabeth II Library, MUN (@MUNarchivesandspecialcollections), "JR Smallwood, Clara (Oates) Smallwood and their baby. Probably Ramsey. From the JR Smallwood backlog," Facebook photo, September 13, 2020, <https://www.facebook.com/MUNarchivesandspecialcollections/photos/a.985705874831536/3366479666754133/>.

Bibliography:

Chicago Style recommends only citing social media posts in the text or in notes.

YOUTUBE VIDEO

Note:

25. BBC Ideas, "The Quiet Power of Introverts," YouTube video, 3:42, January 28, 2020, <https://www.youtube.com/watch?v=o1Y4Z0oh1GE>.

Bibliography:

Chicago Style recommends only citing in notes.

BLOG POSTS

Blog posts are cited like online newspaper articles. The word blog may be added in parenthesis after the blog title.

26. Constantina Katsari, "Ancient Artifacts from the Erotic Museum in Paris," *Love of History* (blog), February 9, 2015, <http://loveofhistory.com/ancient-artifacts-from-the-erotic-museum-in-paris/>.

Bibliography:

Like newspaper articles, Chicago Style recommends only citing blog posts in notes.

OTHER

CLASS LECTURE, SPEECH, OR ACADEMIC TALK

Put the lecture title in quotation marks after the speaker's name. If the lecture is untitled, place the course name in square brackets.

Note:

27. John Bodner, [Folklore and Popular Culture] (lecture, Grenfell Campus, Memorial University of Newfoundland, Corner Brook, NL, February 15, 2008).

Bibliography:

Bodner, John. [Folklore and Popular Culture]. Lecture, Grenfell Campus, Memorial University of Newfoundland, Corner Brook, NL, February 15, 2008.

CLASS NOTES ON COURSE WEBSITE (Brightspace)

Include date they were created, posted or last revised; if no such date is available include date of access. Include URL.

Note:

28. John Bodner, "Folksong" (course notes for Folklore and Popular Culture, Grenfell Campus, Memorial University of Newfoundland, Corner Brook, NL, February 15, 2008), <http://online.mun.ca/folk1000%20jbodner/Feb%2015%202008.pdf>.

Bibliography:

Bodner, John. "Folksong." Course notes for Folklore and Popular Culture, Grenfell Campus, Memorial University of Newfoundland, Corner Brook, NL, February 15, 2008. <http://online.mun.ca/folk1000%20jbodner/Feb%2015%202008.pdf>.

DICTIONARY/ENCYCLOPEDIA (PRINT)

For commonly used or well-known reference books, do not give full publication information; only provide edition, if other than first. Cite the title of the entry preceded by s.v., meaning sub verbo, or "under the word"; plural s.vv.). Do not include page numbers.

Note:

29. *Encyclopaedia Britannica*, 15th ed., s.v. "Salvation."

Bibliography:

In Chicago Style, well-known dictionaries and encyclopedias do not need to be included in bibliographies.

DICTIONARY/ENCYCLOPEDIA (ONLINE)

Include the DOI or "digital object identifier". If it is not available, use the URL instead. If you accessed it through a library database, name the database; do not use a library database URL.

Note:

30. *Oxford English Dictionary*, 3rd ed., s.v. "Anomie," <https://doi/10.1093/acref/9780199571123.001.0001>.

Bibliography:

In Chicago Style, well-known dictionaries and encyclopedias do not need to be included in bibliographies.

GOVERNMENT DOCUMENT, CANADIAN (PRINT)

The Chicago Manual recommends consulting the [Canadian Guide to Uniform Legal Citation \(9th edition\)](#) for more specific information.

Note:

32. Statistics Canada, *A National Overview: Population and Dwelling Counts, 2006 Census* (Ottawa: Statistics Canada, 2007), p. 279-80.

Bibliography:

Statistics Canada. *A National Overview: Population and Dwelling Counts, 2006 Census*. Ottawa: Statistics Canada, 2007.

GOVERNMENT DOCUMENT, CANADIAN (ONLINE)

Include publication or last revision date; if no such date is available include date of access. Include the URL.

Note:

33. Environment Canada, "Canada's Emission Trends" (July, 2011), p. 19, <http://www.ec.gc.ca/Publications/E197D5E7-1AE3-4A06-B4FC-CB74EAAAA60F/CanadasEmissionsTrends.pdf>.

Bibliography:

Environment Canada. "Canada's Emission Trends." July, 2011. <http://www.ec.gc.ca/Publications/E197D5E7-1AE3-4A06-B4FC-CB74EAAAA60F/CanadasEmissionsTrends.pdf>.

INTERVIEW (UNPUBLISHED)**Note:**

- 34. John A. Smith, telephone conversation with author, May 29, 2005.
- 35. David Peddle, interview by author, Corner Brook, NL, March 22, 2011.

Bibliography:

Interviews are not included in the bibliography unless they are available for others to access (for example, in a library or archive, or posted online). Consider preserving a permanent record of any interviews you conduct to prevent possible challenges to the research.

LETTERS TO THE EDITOR AND READERS' COMMENTS

Published letters to the editor do not include headlines.

Note:

- 36. Crystal Rose, letter to the editor, *The Western Star*, October 12, 2016.

Comments are treated like a comment on a blog post, where you list the names as they are recorded with the comment, and other identifying information in parenthesis. If you can include a direct link to the comment, do so; otherwise, link to the article. Replies can refer to the cited comment.

- 37. Kate (Newfoundland), May 24, 2014, comment on Meghan Gamsby, "Join QEII for Art Hive," *The Telegram*, May 22, 2014, <http://www.telegram.ca/2014/05/22/QEII-arhive.html>.
- 38. Meghan (Newfoundland), reply to Kate, May 25, 2014.

MOVIE

For streaming films accessed through the library, include the database name (i.e. Audio Cine Films, Kanopy, Digital Theatre+). Do not use a library database URL.

Streaming

Note:

39. *Back to the Future*, directed by Robert Zemeckis, released 1985, by Universal Pictures, accessed September 13, 2020, Audio Cine Films.

Bibliography:

Zemeckis, Robert, dir. *Back to the Future*. Released 1985, by Universal Pictures. Accessed September 13, 2020. Audio Cine Films.

DVD

Note:

40. *The Viking*, directed by George Melford and Varick Frissell (1931; Burbank, CA: Morningstar Entertainment, 2008), DVD.

Bibliography:

Melford, George, and Varick Frissell, dir. *The Viking*. 1931; Burbank, CA: Morningstar Entertainment, 2008. DVD.

MULTIMEDIA APP CONTENT

This includes video games, interactive books, encyclopedias and other content that is a stand-alone application, for use on an individual computer or device. Make sure to include the version number and information on the operating system required to run the app.

Note:

41. Temple Run 2, iPad, ed., 1.47 (Imangi Studios, LLC, 2017), iOS 7.0 or later.

Bibliography:

Imangi Studios, LLC. Temple Run 2. V.1.47. Imangi Studios, 2017. iOS 7.0 or later.

PERSONAL COMMUNICATION (CONVERSATION, EMAIL, TEXT, DM)

References to communications are usually built into the text, but can be provided in a note. Email addresses should be omitted. If you need to include it, ensure you obtain the permission of the owner.

In a text to the author on April 4, 2020, a representative from the organization wrote that...

Note:

42. Edwin Bezzina, email message to author, January 19, 2019.

43. Facebook Messenger direct message to author, May 17, 2020.

Bibliography:

Personal communications are not included in the bibliography. Consider preserving a permanent record of personal communications to prevent possible challenges to the research.

THESIS/DISSERTATION (PRINT)

Note:

44. Dorothy C. Anger, "Putting it Back Together: Micmac Political Identity in Newfoundland," (master's thesis, Memorial University of Newfoundland, 1983), 142.

Bibliography:

Anger, Dorothy C. "Putting it Back Together: Micmac Political Identity in Newfoundland." Master's thesis, Memorial University of Newfoundland, 1983.

THESIS/DISSERTATION (Library Database)

Include the database name; do not use a library database URL. If an identification number is provided, you can include it in brackets after the database name.

Note:

45. Jerry Dick, "Making the Newfoundland Outport," (master's thesis, Memorial University of Newfoundland, 2011), 9, ProQuest (MR81860).

Bibliography:

Dick, Jerry. "Making the Newfoundland Outport." Master's thesis, Memorial University of Newfoundland, 2011. ProQuest (MR81860).

THESIS/DISSERTATION (INTERNET)

Include the URL.

Note:

46. Dorothy C. Anger, "Putting it Back Together: Micmac Political Identity in Newfoundland," (master's thesis, Memorial University of Newfoundland, 1983), 142, <http://collections.mun.ca/cdm4/document.php?CISOROOT=/theses&CISOPTR=301551&REC=13>.

Bibliography:

Anger, Dorothy C. "Putting it Back Together: Micmac Political Identity in Newfoundland." Master's thesis, Memorial University of Newfoundland, 1983. <http://collections.mun.ca/cdm4/document.php?CISOROOT=/theses&CISOPTR=301551&REC=13>.

Didn't find the example you were looking for? Try...

The Chicago Manual of Style. 17th ed. Chicago: University of Chicago Press, 2017.

Available at the Library in Reference and on Reserve Z 253 U69 2010 and as an [ebook](#).

Chicago Style Citation Quick Guide: www.chicagomanualofstyle.org/tools_citationguide.html

Canadian Guide to Uniform Legal Citation. 9th ed. Toronto: Carswell, 2018. **Available at the Library in Reference KE 259 C34 2010**