In notes-bibliography style, when information is quoted or referred to in a paper, you insert a superscript number that directs the reader to a note that contains the citation information.

EXAMPLE OF IN-TEXT CITATION
According to O'Flaherty, "the spread of electric lights through rural Newfoundland was destined to be slow and uneven."¹

NOTES: The footnote or endnote identifies the source of the quotation or information. Footnotes are placed at the "foot", or bottom, of the same page where the information is quoted or referred to; are separated from the text of the paper by a short line; and let the reader refer to your citation without having to flip to the back of the paper. Endnotes are placed at the end of your paper with the heading "NOTES". Each note should be single spaced, with one line between notes.

1. Patrick O'Flaherty, Lost Country: The Rise and Fall of Newfoundland, 1843-1933 (St. John's, NL: Long Beach Press, 2005), 218.

SHORTENED NOTES
If you've cited a source once and need to cite it again, use a shortened citation in your footnote/endnote - the authors last name, a shortened title, and the page number. If your title is 5 or more words long, use a shortened title, which is one or two keywords from the original title.

4. Butt, Early Settlers, 54.

BIBLIOGRAPHY
Usually, a bibliography is also included at the end of the paper. The bibliography is the full list of works used to write the paper; it may include works that you consulted but did not cite. It is arranged alphabetically by authors’ last name. Each entry is single spaced, with double-spacing between entries (Some instructors may prefer double-spacing throughout).

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BOOK, 4-10 AUTHORS
In your note, cite only the name of the first author followed by "et al." Include all authors’ names in the bibliography.

Note:
2. Kathryn Rose et al., Newfoundland and War (St. John’s, NL: Memorial University of Newfoundland Press, 2012), 4.

Bibliography:

E-BOOK (DOWNLOADTED)
If you downloaded it to your computer or e-book reader, indicate the format (Kindle edition, Kobo edition, PDF e-book, EPUB e-book). If page numbers are not available, use a chapter number, section heading, or other indicator.

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Do not use third party services to shorten a URL. If you’ve accessed the resource through a library database, name the database instead.”

Note:

Bibliography:

EDITED BOOK (EDITOR INSTEAD OF AN AUTHOR)
Note:
5. Ursula Kelly and Elizabeth Yeoman, eds. Despite this Loss: Essays on Culture, Memory and Identity in Newfoundland and Labrador (St. John's, NL: Iser Books, 2010), 117.

Bibliography:

EDITED BOOK (EDITOR IN ADDITION TO AN AUTHOR)
When editors’ names follow the title, only use “ed.” (not “eds.”) as it refers to “edited by”.

Note:
6. Al Pittman, An Island in the Sky: Selected Poetry of Al Pittman, ed. Martin Ware and Stephanie McKenzie (St. John's, NL: Breakwater, 2003), 129.

Bibliography:
ARTICLE/CHAPTER IN A BOOK
Note:

Bibliography:

TRANSLATED BOOK
Note:

Bibliography:

EDITION OF A BOOK (OTHER THAN THE FIRST)
Add the number of the edition after the title, and after the name of any editor(s) or translator(s).
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CLASS LECTURE, SPEECH, OR ACADEMIC TALK
Put the lecture title in quotation marks after the speaker’s name. If the lecture is untitled, place the course name in square brackets.

Note:
   22. John Bodner, [Folklore and Popular Culture] (lecture, Grenfell Campus, Memorial University of Newfoundland, Corner Brook, NL, February 15, 2008).

Bibliography:
Bodner, John. [Folklore and Popular Culture]. Lecture, Grenfell Campus, Memorial University of Newfoundland, Corner Brook, NL, February 15, 2008.

CLASS NOTES ON COURSE WEBSITE (BRIGHTSPACE OR MY GRENFELL)
Include date they were created, posted or last revised; If no such date is available include date of access. Include URL.

Note:
   23. John Bodner, "Folksong" (course notes for Folklore and Popular Culture, Grenfell Campus, Memorial University of Newfoundland, Corner Brook, NL, February 15, 2008), Memorial Brightspace.

Bibliography:
Bodner, John. "Folksong." Course notes for Folklore and Popular Culture, Grenfell Campus, Memorial University of Newfoundland, Corner Brook, NL, February 15, 2008. Memorial Brightspace

COURSE PACK
If you need to cite a source from a custom course package, here are two suggestions from SFU's Chicago Citation Guide. However, it's best to first check with the course instructor.
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Include the URL. If a DOI is available, use that instead.

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In Chicago Style, well-known dictionaries and encyclopedias do not need to be included in bibliographies.

DVDs
Note:
27. *The Viking*, directed by George Melford and Varick Frissell (1931; Burbank, CA: Morningstar Entertainment, 2008), DVD.

Bibliography:

GOVERNMENT DOCUMENT, CANADIAN (PRINT)
The Chicago Manual recommends consulting the *Canadian Guide to Uniform Legal Citation (8th edition)* for more specific information.

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Published letters to the editor do not include headlines. Like Newspapers, Letters to the Editors are not cited in the Bibliography. Comments are treated like a comment on a blog post, where you list the names as they are recorded with the comment, and other identifying information in parenthesis. If you can include a direct link to the comment, do so; otherwise, link to the article. Replies can refer to the cited comment.

Note:
3. Meghan (Newfoundland), reply to Kate, May 25, 2014.

SOCIAL MEDIA CONTENT
Retain a copy of the social media content cited, in case your cited post gets deleted. Social media content is only cited in the notes. However, a frequently cited account or extensive thread may be included in the bibliography.

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Bibliography:  
Chicago Manual of Style. “Q. Is it redundant to write “and also”? Q. Is “word-for-word” hyphenated? Q. “Mayan” or “Maya”? Answers to these questions and more in the May Q&A at #CMOSOnline!” Facebook, May 1, 2018. https://www.facebook.com/ChicagoManual/posts/10155718258684151.

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